

# GST Direct Submission with Singapore Tax Module

6<sup>th</sup> Feb 2024

Sage



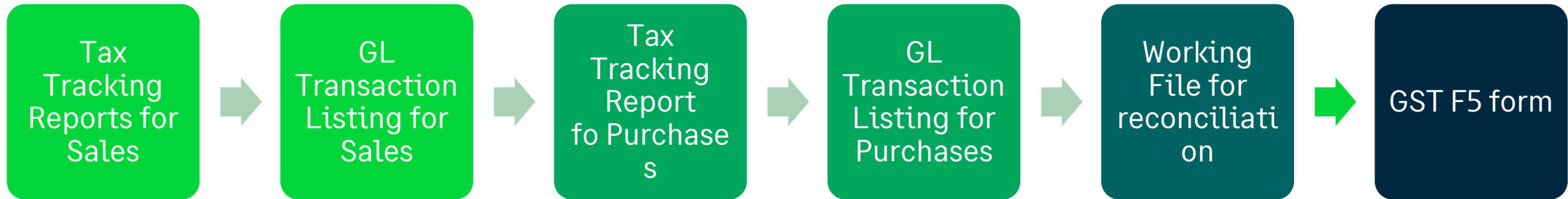
# Singapore Tax module

**Singapore Tax module helps you gather and prepare information that you need when reporting GST to the Inland Revenue Authority of Singapore (IRAS).**

- Generate GST F5 form in one click
- Automate the GST Submission. (From Sage 300 2023 PU4 version onwards)

# Without Singapore Tax Module

User has to verify and extract the data from multiple reports to compile into GST F5 form.



# With Singapore Tax module

Only one click is required to generate the F5 form.



**Live Demo**

Sage



**Automates the  
filling of GST F5 to  
IRAS myTax portal**



# Automates the filling of GST F5 Form

## More Efficient

User can say goodbye to :

- Manually fill in the F5 form in myTax Portal
- Perform another checking after manually fill in.

## Reduce Human Error

The risk of user enter a wrong figure or in a wrong column is entirely reduced.

# How to Automate the filling of GST F5 form

After the F5 Form is generated, there is some info that we need to fill in as per the requirement of GST filing.

Enter the Declarant Information

Enter the Revenue of the accounting period

The screenshot shows the Sage 300 interface for filing a Singapore GST F5/F8 form. The form is titled 'T/S Singapore GST F5/F8 Filing' and includes fields for 'GST Form Type' (F5), 'Start Year/Period' (2023 - 10), and 'End Year/Period' (2023 - 12). A 'Generate' button is visible. The form is divided into several sections: Supplies, Purchases, Special Schemes, Taxes, Input Tax from Transactions, Revenue, and Import GST Deferment Scheme. A green box highlights the 'Declarant Designation' field, and another green box highlights the 'Revenue' section, specifically Box 13 'Revenue for the accounting period'. A green arrow points from the 'Declarant Designation' field to the 'Revenue' section.

Box	Description	Value
Box 1	Total value of standard-rated supplies	659.45
Box 2	Total value of zero-rated supplies	0.00
Box 3	Total value of exempt supplies	0.00
Box 4	Total value of (1) + (2) + (3)	659.45
Box 5	Total value of taxable purchases (exclude purchases where input tax is disallowed)	109,999.00
Box 6	Output tax due	52.76
Box 7	Less: Input tax and refunds claimed (exclude disallowed input tax)	7,699.93
Box 8	Equals: Net GST to be paid to/claimed from IRAS	-7,647.17
Box 9	Total value of goods imported under Import GST suspension schemes (e.g. Major Exporter Scheme, Approved 3rd Party Logistics Company)	0.00
Box 10	Did you claim for GST you had refunded to tourists?	0.00
Box 11	Did you make any bad debt relief claims and/or refund for reverse charge transactions?	0.00
Box 12	Did you make any pre-registration input tax claims?	0.00
Box 13	Revenue for the accounting period	0.00
Box 14	Did you import services and/or low-value goods subject to GST under Reverse Charge?	0.00
Box 15	Did you operate an electronic marketplace to supply remote services (includes digital and non-digital services) subject to GST on behalf of third-party suppliers?	0.00
Box 16	Did you operate as a redeemer, or an electronic marketplace to supply imported low-value goods subject to GST on behalf of third-party suppliers?	0.00
Box 17	Did you make your own supply of imported low-value goods that is subject to GST?	0.00
Box 18	Net GST per box 8 above	-7,647.17
Box 19	Add: Deferred Import GST payable	0.00
Box 20	Equals: Total tax to be paid to/claimed from IRAS	-7,647.17
Box 21	Total value of goods imported under this scheme	0.00

Declarant Designation: [ ] Contact Person: SMITH KANG Contact Telephone: 6563366118 Contact Email: [ ]



# How to Automate the filling of GST F5 form

After the information is entered, Click on the IRAS Submission at the bottom right for submission.

T/S Singapore GST F5/F8 Filing

GST Form Type: F5 Start Year/Period: 2023 - 10 End Year/Period: 2023 - 12 Tax Agent Filing:

Supplies

Box 1	Total value of standard-rated supplies	659.45
Box 2	Total value of zero-rated supplies	0.00
Box 3	Total value of exempt supplies	0.00
Box 4	Total value of (1) + (2) + (3)	659.45

Purchases

Box 5	Total value of taxable purchases (exclude purchases where input tax is disallowed)	109,999.00
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Special Schemes

Box 9	Total value of goods imported under Import GST suspension schemes (e.g. Major Exporter Scheme, Approved 3rd Party Logistics Company)	0.00
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Taxes

Output Tax from Transactions	52.76
+ GST on Recovered Bad Debts	0.00
+ Customer Accounted Tax	0.00
Box 6 = Output tax due	52.76

Input Tax from Transactions

Input Tax from Transactions	7,699.93
Box 10 Did you claim for GST you had refunded to tourists?	0.00
Box 11 Did you make any bad debt relief claims and/or refund for reverse charge transactions?	0.00
Box 12 Did you make any pre-registration input tax claims?	0.00
Box 7 Less: Input tax and refunds claimed (exclude disallowed input tax)	7,699.93

Box 8 Equals: Net GST to be paid to/claimed from IRAS

Box 8	-7,647.17
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Revenue

Box 13 Revenue for the accounting period	0.00
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Supply of Remote Services and LVG

Box 14 Did you import services and/ or low-value goods subject to GST under Reverse Charge?	0.00
Box 15 Did you operate an electronic marketplace to supply remote services (includes digital and non-digital services) subject to GST on behalf of third-party suppliers?	0.00
Box 16 Did you operate as a redeliverer, or an electronic marketplace to supply imported low-value goods subject to GST on behalf of third-party suppliers?	0.00
Box 17 Did you make your own supply of imported low-value goods that is subject to GST?	0.00

Import GST Deferment Scheme

Box 18 Net GST per box 8 above	7,647.17
Box 19 Add: Deferred Import GST payable	0.00
Box 20 Equals: Total tax to be paid to/claimed from IRAS	-7,647.17
Box 21 Total value of goods imported under this scheme	0.00

Declarant Designation:  Contact Person: SMITH KANG Contact Telephone: 6563366118 Contact Email:

IRAS Submission Inquire Submission Print

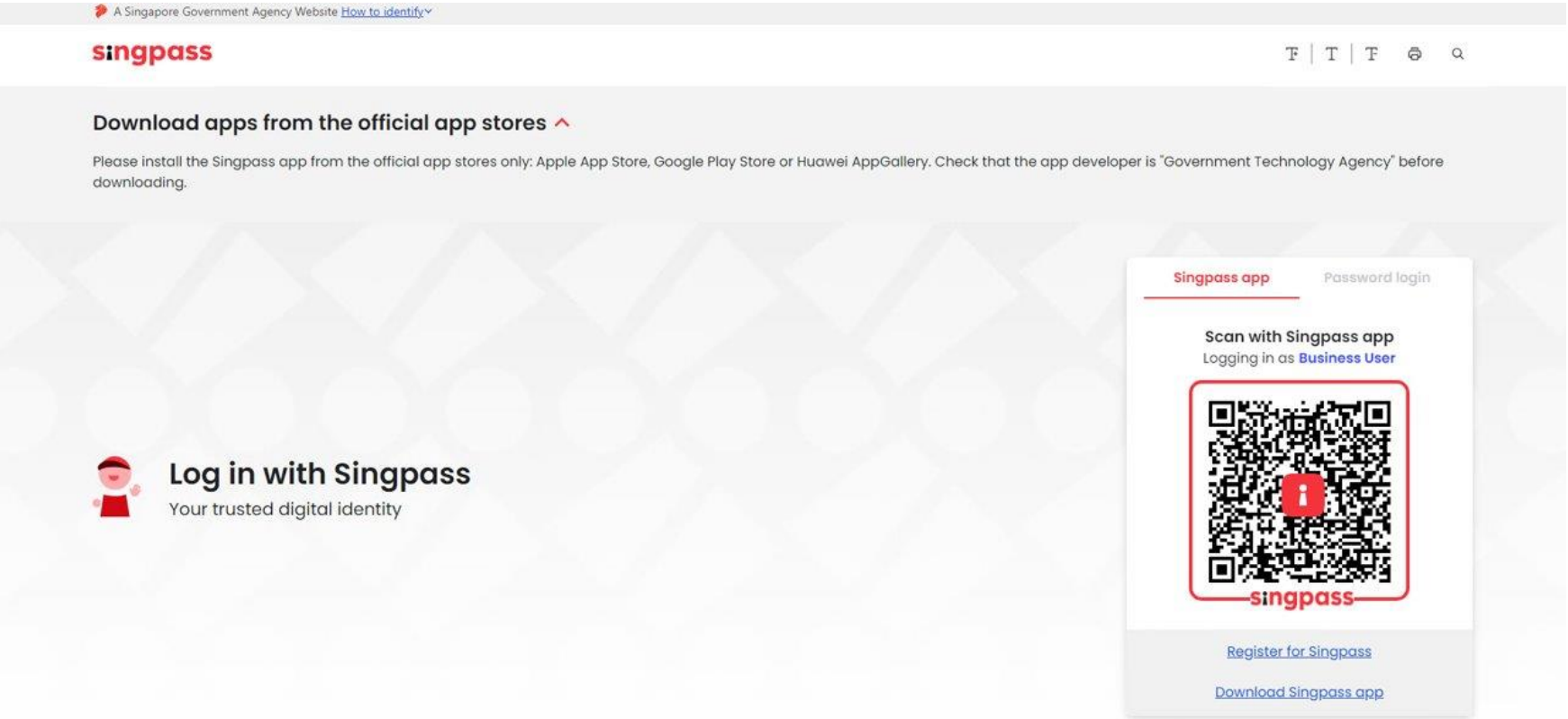
Click On the IRAS Submission button.



IRAS Submission Inquire Submission Print

# How to Automate the filling of GST F5 form

Sage300 will launch the browser and direct user to the Login Screen of myTAX portal



# How to Automate the filling of GST F5 form

After Login, User have to select the UEN/Entity ID.

The screenshot shows a web browser window with the URL `stg-id.corppass.gov.sg/cpauth/uen/list`. The page header includes the Corppass logo and navigation links for Contact Us, Feedback, and FAQ. A user is logged in, as indicated by the 'Welcome USER 59991265' message and a 'Log Out' button. The main content area is titled 'Select UEN/Entity ID' and displays four buttons, each representing a company UEN:

- 08747922B**: Company 08747922B Pte Ltd
- 180029410C**: Company 180029410C Pte Ltd
- 90718006W**: Company 90718006W Pte Ltd
- 180095474D**: Company 180095474D Pte Ltd (Unauthorised)

A note at the bottom of the selection area reads: "Note: You cannot select Corppass accounts that are suspended, or unauthorised. Please contact your Corppass administrator."


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# How to Automate the filling of GST F5 form

After selecting the UEN, myTAX IRAS Portal will request permission for Submission of GST F5 Return and F8 Final Return.

test.api.myinfo.gov.sg/serviceauth/iras-cp/v1/authorise?appName=Sage%20Singapore%20Tax%20Portal%20QA&client\_id=STG-SA-IRAS-CP&esrvclD=E-IRIN-CP&purpose=form%20filling.&redirect\_uri=https%3A%2F%2Fsingaporetaxreporting-qa-ce.sagedata... ☆

A Singapore Government Agency Website [How to identify](#)



**Request for Permission**

Your permission is required for the following purpose(s):

- Submission of GST F5 Return and F8 Final Return

Do you allow **Seamless Filing for Small Companies / IRAS Corporate Tax Filing** to connect and transact on your behalf with **Inland Revenue Authority of Singapore (IRAS)** based on the [Terms of Use](#)?

Note:  
Seamless Filing for Small Companies / IRAS Corporate Tax Filing is not an authorised agent, contractor, or supplier of IRAS. IRAS shall not be responsible or held accountable in any way for any damage, loss or expense whatsoever, arising directly or indirectly as a result of or in connection with your use of any third party websites, software or services.

# How to Automate the filling of GST F5 form

Upon Submission, User will be able to keep track the submission record in the portal.

The screenshot shows the Sage Singapore Tax Portal interface. At the top, the browser address bar displays 'singaporetaxreporting-qa-ce.sagedatacloud.com/Home/Landing'. The portal header features the Sage logo and 'Singapore Tax Portal'. Below the header is a table with columns: Line No, Period, Tax Ref No, Status, Submitted By, and Created On. The first row (Line No 1) shows a 'Submitted' status for the period 1/1/2023 - 1/20/2023. Below this table, a detailed view of the submission is shown, including an acknowledgment number, company name, GST registration number, payment reference number, tax reference number, form type (F8), submission on date, period start/end, and a job identifier. Below this detailed view is another table with 11 rows, showing various submission records with statuses like 'Submitted', 'IrasFailure', and 'Created'.

Line No	Period	Tax Ref No	Status	Submitted By	Created On
1	1/1/2023 - 1/20/2023	180029410C	Submitted	*****265J	11/23/2023, 12:45:29 AM
Your IRAS GST tax information was successfully submitted to the IRAS tax authority. The below information was returned upon the successful submission.					
<b>Acknowledgment No:</b> 255530		<b>Form Type:</b> F8			
<b>Company:</b> XXX		<b>Submission On:</b> 11/23/2023 8:46:56 AM			
<b>GST Registration No:</b> 180029410C		<b>Period Start:</b> 1/1/2023			
<b>Payment Reference No:</b> 15041833663063		<b>Period End:</b> 1/20/2023			
<b>Tax Reference No:</b> 180029410C					
<b>Job Identifier:</b> 2e323520-f814-44bd-b94b-2393b12e0686					
2	1/1/2023 - 1/20/2023	180029410C	IrasFailure	*****265J	11/22/2023, 6:34:31 PM
3	1/1/2023 - 1/20/2023	180029410C	IrasFailure	*****265J	11/22/2023, 5:58:28 PM
4	1/1/2023 - 1/20/2023	180029410C	IrasFailure	*****265J	11/22/2023, 5:53:34 PM
5	1/1/2023 - 1/20/2023	180029410C	Created		11/22/2023, 5:51:45 PM
6	4/1/2022 - 6/30/2022	180002904N	Submitted	*****274Z	11/22/2023, 1:46:33 PM
7	1/1/2023 - 1/20/2023	180029410C	Submitted	*****265J	11/22/2023, 1:43:40 PM
8	4/1/2022 - 6/30/2022	180002904N	Submitted	*****274Z	11/21/2023, 1:15:11 PM
9	1/1/2023 - 1/20/2023	180029410C	Submitted	*****265J	11/21/2023, 1:12:39 PM
10	4/1/2022 - 6/30/2022	180002904N	Submitted	*****274Z	11/20/2023, 1:32:07 PM
11	1/1/2023 - 1/20/2023	180029410C	Submitted	*****265J	11/20/2023, 1:29:28 PM

# Q & A

# Thank you!

